**TERMS OF REFERENCE FOR INTERNSHIP**

**Title: Education Intern**

**Organizational Unit: UNHCR - Education**

**Duty station: Kibondo**

**Contract Type: Internship**

**Duration: 6 months**

**Expected start date: July 2023**

**Background information/Organizational Context**

UNHCR Field Office Kibondo is geographically located in Kibondo District, Kigoma region in North-Western Tanzania. The field office was re-opened in October 2015 following the Burundi crisis in April 2015 that triggered the displacement of Burundian refugees into neighbouring countries, including Rwanda, DR Congo, Uganda, and **Tanzania.** As of Nov 2022, Tanzania hosts 247,384 refugees, consisting of 59,328 households, of which 76,563 are residing in Nduta, 130,003 in Nyarugusu refugee camps and 211 individuals in Dar es Salaam.

Tanzania’s Refugee Policy supports education using the country-of-origin curriculum and educational systems. On the other hand, the global education frameworks for refugees and other persons of concern encourages inclusive education policy. The use of Country-of-origin (CoO) curricula has hindered systematic and predictable connection between refugee education and the national education system of the country of asylum (CoA).

At present, access to tertiary learning institutions, Higher learning institution for the refugee population remains limited due to the lengthy process required to have country-of-origin qualification recognized in Tanzania and limited opportunities for the same. In Nduta refugee camp provision of education is implemented by IRC and supported by other operational partners including, Save the Children, Plan International, JRS, and NRC.

Currently there is a total of 36,160 school aged children between 3-18 years and only 30,047 are enrolled in schools in the camp. Characterized by significant dropout of children at primary and secondary education level, UNHCR through country-based Education Working Group are jointly working to ensure school retention, progression, transition and completion by addressing the prevailing challenges that faces education system in the camp.

**2. Purpose and Scope of Assignment**

*(Concise and detailed description of activities, tasks and responsibilities to be undertaken, including expected travel, if applicable)*

The Education Intern will support the roll-out of the 2030 Refugee Education Strategy, in line with the Global Compact on Refugees (GCR), which calls on States and relevant Stakeholders to contribute resources and expertise to expand and enhance the quality and inclusiveness of national education systems to facilitate access by refugee and host community children and youth to primary, secondary and tertiary education. Providing inclusive and equitable quality education is central to the achievement of the 2030 Agenda’s Sustainable Development Goals (SDG) and the incumbent will assist the supervisor in ensuring UNHCR’s programming is in line with the SDGs.

Leveraging the growing global momentum, UNHCR is working to translate the objectives of the GCR into impactful results, including through follow-up on pledges made through the 2019 Global Refugee Forum. Contributing to this global roll-out of the GCR, the Education Intern, in collaboration with the Education Section in the Division of Resilience and Solutions (DRS), will assist the supervisor in providing technical support to UNHCR and partners to advocate for and implement the objectives of the Refugee Education 2030:

1. Promote equitable and sustainable inclusion in national education systems for refugees, asylum seekers, returnees, stateless and internally displaced persons
2. Foster safe enabling environments that support learning
3. Enable learners to use their education toward sustainable futures

The Intern will support UNHCR’s work to improve deliver of education and advocacy on all issues related to educational programmes and strategic directions. S/he will work under the direct supervision of the Protection Officer. The Education Intern participates in liaising with partners to assess the education context, to develop an implementation plan and to monitor the programme and assess impact. S/he will also work in collaboration with in-country education partners to improve access to, and quality of, refugee education at all levels, both formal and non-formal, and may liaise with partners for joint support for access to education for refugees and host community children. The incumbent will support inter-sectoral linkages with child protection, GBV, gender, community-based protection, livelihoods and health, among others. S/he prepares relevant documentation and follows-up on administrative requirements of education projects.

**Duties and Responsibilities**

* Assist the supervisor in managing and coordination of the education sector in close collaboration with Education Working Group (EWG member).
* Assist in monitoring of the implementation of the education strategy and activities at all levels in formal and non-formal education sectors.
* Assist in providing regular reports on educational activities, achievements, and challenges on weekly and monthly basis after liaising with education partners working in the camp.
* Conduct regular visits to community schools, carry out assessments and provide recommendation which will inform planning for partners and UNHCR.
* Assist in identification of persons with special educational needs and support implementation of inclusive and special needs education.
* Support and promote quality education data collection, analysis, and reporting by assisting the implementation of Refugee Education Management Information System (REMIS) across all partners under education portfolio.
* Ensure education level of refugee children are updated in the UNHCR REMIS database for tracking of education achievement of refugee children from primary to higher education.
* Systematically promote and comply with the Age, Gender, and Diversity (AGD) policy and other priorities such as the HIV/AIDS policy.
* As may be required, participate in local Education and Protection working groups to support and ensure all refugee education support programming at country level is extended, amplified, and reported against sector development goals and humanitarian partners and funding system strengthening.
* Foster inter-sectoral linkages and coordination with child protection, GBV, gender, community-based protection, livelihoods and economic inclusion and health, among others, and provide specialist advice for other sectors, to ensure that they fully integrate education related concerns in their planning.
* Assist in developing and dissemination of relevant tools to support UNHCR staff and partners in the camp to address specific needs including those informed by Joint assessments.
* Assist in preparing and drafting of education input in key internal and external documents and reports.
* Monitor and support all existing formal and informal education programs, including schools managed by the implementing partner and community-based schools, and informal classes.
* Regularly update and share information related to education, utilizing data collection to identify gaps, assess trends, and design interventions.
* Liaise and support partners, both implementing and operational partners in organizing teacher’s training to cover different thematic areas.
* Perform other related duties as might be required.

**Minimum qualifications required**

* Proficiency in Computer skills (MS Office, including Excel, Word, PowerPoint, Access).
* Completion of bachelor’s degree in education is required. Equivalent qualification in the field of Education is accepted.
* Flexibility to deal with changing protection environment, diverse knowledge, and expertise in protection, education, coordination and community-based protection, strong inter-personal skills, strong communication skills

**Eligibility**

In order to be considered for an internship, candidates must meet the following eligibility criteria:

* Recent graduate (those persons who completed their studies within two years of applying) or current student in a graduate/undergraduate school programme from a university or higher education facility accredited by UNESCO; and
* Have completed at least two years of undergraduate studies in a field relevant or of interest to the work of the Organization.

**NOTE:** An individual whose father, mother, son, daughter, brother or sister is a staff member of UNHCR, including a Temporary Appointment holder is not eligible for an internship.

**Allowance**

Interns will receive an allowance to partially help to cover the cost of food, local transportation and living expenses.

**To Apply:**

(the operation does not need to fill this part, it will be filled afterwards by the sponsoring institution)

The UNHCR workforce consists of many diverse nationalities, cultures, languages, and opinions. UNHCR seeks to sustain and strengthen this diversity to ensure equal opportunities as well as an inclusive working environment for its entire workforce. Applications are encouraged from all qualified candidates without distinction on grounds of race, colour, sex, national origin, age, religion, disability, sexual orientation, and gender identity.

UNHCR does not charge a fee at any stage of its recruitment process (application, interview, meeting, travelling, processing, or training).

We welcome applications from candidates with a refugee or stateless background.